

HOCKERING PARISH COUNCIL

Parish Councillors are hereby summoned, and members of the public are invited to attend the next meeting of Hockering Parish Council to be held at 7.30pm on Monday 7th February 2022, in the Village Hall.

Sue Marsh

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Clerk to the Council

hockeringparishcouncil@gmail.com

Thursday 27th January 2022

AGENDA

1. Welcome and apologies for absence
2. To consider co-option of a new councillor
3. To receive any declarations of interest
4. To approve the minutes of the meeting held on Tuesday 21st December 2021
5. To receive County/District Councillor reports
6. Open Forum for Public Participation
7. Planning Matters.
 - a) Applications for consideration - none
 - Any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) To note any planning decisions/appeals.
 - **3PL/2021/1503/H** – 3 The Glebe, NR203TX - Raising of roof of existing garage to create first floor studio accommodation together with external staircase – **Permission**
 - **3OB/2021/0045/OB** – Newgate House, Gypsy Lane - Removal of Section 106 relating to **3PL/2002/101/O - Refused**
8. To receive a report on the website and consider a Facebook page - Clerk
9. To receive an update in respect the Queens Platinum Jubilee in 2022 – Cllr McMahan
10. To receive an update regarding local events – Cllr Higgins
11. To receive a report regarding the presentation of a COVID-19 Memorial Plaque
12. To receive a report on the HQN – Cllr McMahan
13. To review councillor roles
14. To consider the meetings in June/July

15. Finance & Governance Matters.

- a) Financial Report – February 2022
- b) To note the retirement of the internal auditor and to appoint a replacement.
- c) To consider approval of the following policy document:

- Asset Register
- Information & Data Protection Policy
- Publication Scheme
- Equality & Diversity Policy
- Events Working Group Report

d) To approve the following payments:

- | | |
|---|---------|
| • Clerk (February salary and allowance) | £226.00 |
| • Responsible Finance Officer (February salary and allowance) | £119.62 |
| • HMRC – PAYE | £ 82.60 |
| • Website | TBC |
| • Play Area Repairs | TBC |

16. Correspondence for circulation.

(correspondence received after the agenda has been published will be circulated at the meeting)

17. To receive any new items for the next agenda –

To confirm the next meeting of Hockering Parish Council will be held at 7:30pm on Monday 7th March 2022 in the Village Hall.
